

2023 TRAINING CALENDAR

| S/NO. | COURSE TITLE | DATE | DURATION | VENUE | COST | CPD |
|-------|---|------------|-------------------|----------|--------|-----|
| 1 | Attracting & Retaining Talent | 28:01:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 2 | Building a High Performance Organization through Coaching | 04:02:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 3 | HR Counselling Skills | 16:02:2023 | 2 Day(s) Day(s) | Zoom | 2,000 | 2 |
| 4 | Using KPIs to Manage Performance | 11:03:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 5 | HR Policies & Strategies | 18:03:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 6 | Certified Human Capital Coach | 20:03:2023 | 5 Day(s) Day(s) | Nakuru | 60,000 | 6 |
| 7 | Key Performance Indicators (KPIs) | 01:04:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 8 | Managing Difficult Employees | 08:04:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 9 | Certified Human Resource Manager | 11:04:2023 | 4 Day(s) Day(s) | Mombasa | 60,000 | 6 |
| 10 | HR Business Partnering | 15:04:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 11 | HR Mentoring Skills | 21:04:2023 | 2 Day(s) Day(s) | Zoom | 2,000 | 2 |
| 12 | Certified Human Resource Auditor | 01:05:2023 | 5 Day(s) Day(s) | Naivasha | 60,000 | 6 |
| 13 | Labour Legislation | 06:05:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 14 | HR Measurement & Metrics | 13:05:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 15 | The Employment Act & Its Practical Applications | 20:05:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 16 | Data Visualization & Story Telling | 27:05:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 17 | Strategic Staffing | 10:06:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 18 | Finance for HR | 17:06:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 19 | HR Competencies | 08:07:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 20 | Certified Corporate Trainer | 11:07:2023 | 4 Day(s) Day(s) | Naivasha | 60,000 | 6 |
| 21 | Gender Mainstreaming at the Workplace | 11:07:2023 | 4 Day(s) Day(s) | Mombasa | 60,000 | 6 |
| 22 | Gender Mainstreaming at the Workplace | 15:07:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 23 | 10th HR Symposium | 18:07:2023 | 4 Day(s) Day(s) | Mombasa | 60,000 | 6 |
| 24 | Competency Based Performance Management | 12:08:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 25 | 10th HR Symposium | 15:08:2023 | 4 Day(s) Day(s) | Nakuru | 60,000 | 6 |
| 26 | Competency Iceberg Model | 19:08:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |

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| 27 | Compensation & Rewards Management | 09:09:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 28 | Performance Management | 16:10:2023 | 5 Day(s) Day(s) | Naivasha | 60,000 | 6 |
| 29 | 11th HR Symposium | 16:10:2023 | 5 Day(s) Day(s) | Mombasa | 60,000 | 6 |
| 30 | Certified Workplace Counselor | 23:10:2023 | 5 Day(s) Day(s) | Nairobi | 60,000 | 6 |
| 31 | Performance Management | 30:10:2023 | 5 Day(s) Day(s) | Naivasha | 60,000 | 6 |
| 32 | Initiating, Conducting & Managing Disciplinary Hearing | 01:11:2023 | 3 Day(s) Day(s) | Naivasha | 50,000 | 0 |
| 33 | Overview of HR Business Partnering | 18:11:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 34 | Transformational Industrial Relations & Employee Relations | 20:11:2023 | 5 Day(s) Day(s) | Naivasha | 60,000 | 6 |
| 35 | Certified Human Resource Auditor | 27:11:2023 | 5 Day(s) Day(s) | Mombasa | 60,000 | 6 |
| 36 | Internal HR Consulting Skills | 29:11:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 37 | Communication & Influencing Skills | 30:11:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 38 | Change Management Skills | 01:12:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 39 | Managing Talents | 01:12:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 40 | Designing Succession Plans | 02:12:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 41 | HR Analytics | 02:12:2023 | 3 Hour(s) Hour(s) | Zoom | 1,500 | 1 |
| 42 | Certified Human Resource Business Partner | 04:12:2023 | 5 Day(s) Day(s) | Mombasa | 60,000 | 6 |
| 43 | Leading Change in a Turbulent Environment | 04:12:2023 | 5 Day(s) Day(s) | Naivasha | 60,000 | 6 |
| 44 | Knowledge Management for HR Professionals | 11:12:2023 | 5 Day(s) Day(s) | Naivasha | 60,000 | 6 |
| 45 | Transformational Industrial Relations & Employee Relations | 18:12:2023 | 5 Day(s) Day(s) | Naivasha | 60,000 | 6 |

THE COSTS INDICATED ARE NOT INCLUSIVE OF; VAT, TRANSPORT AND ACCOMMODATION