

Academy of Certified Human Resource Professionals,

Regus Suites, 17th Floor, JKUAT Towers, Kenyatta Avenue, P. O. Box 18582 - 00100, Nairobi, Kenya.

O20-5157034 | O 0700 722522 | O 0722 300245

Email: admin@achrp.org | Website: https://achrp.org

IHRM: C00259

12/05/2025

NITA: NITA/TRN/1234

Dear professional,

Effective Performance Appraisal System

Start Date	End Date	Venue	CPD	Cost (Excl. VAT)PP	Registration Link
27-10-2022	28-10-2022	Zoom Webinar	2	3,000.00	Register Here

Course Overview

Course Objectives

The objective of the Effective Performance Appraisal System training is to;

- What is Performance Appraisal
- Purpose of Performance Appraisal
- Goals and Work Efforts
- Performance Criteria
- Steps in Performance Appraisal Process
- Who Should Do the Appraising
- Methods of Performance Appraisal
- Importance of Appraisal Interview
- Requirements of an Effective Appraisal System
- Errors of Performance Appraisal

Target Groups

This training is suitable to a wide range of professionals but will greatly benefit;

- Managers and supervisors responsible for team performance.
- Business leaders seeking to enhance organizational effectiveness.
- All those involved in performance appraisals,

Zoom Credentials

Webinar Link	Meeting ID	Password
https://us02web.zoom.us/j/86129001943?pwd=ck5vUE43aHdaay9LbTM2amt2OXZDZz09	861 2900 1943	845000

Junto

CHRP. Den PN Gathitu Secretary General <u>Academy of Certified Human Resource Professionals</u>